



# Room Rental

**South Miami Office**  
6410 SW 80th Street  
S. Miami, FL 33143

**South Dade Office**  
900 Parline Avenue  
Miami, FL 33157

T. 305.661.1821  
F. 305.666.0508  
www.ChamberSouth.com

Company: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Number of People: \_\_\_\_\_

### Room Options

Board Room-up to 12 people \_\_\_\_\_ (\$20/Hr Mon-Fri 9am-5pm \$30/Hr Afterhours)

Conference Room-up to 45 people \_\_\_\_\_ (\$40/Hr Mon-Fri 9am-5pm \$60/Hr Afterhours)

**Initial Rental Charge: \$50 for the first hour.**

**Business Hours Monday - Friday (9am-5pm)**

PowerPoint Projector (additional \$50.00)      Check here to rent a projector \_\_\_\_\_

*Room is subject to availability. Available for business meetings of Chamber South members ONLY. Reservations must be made two weeks in advance. Room must be left in same condition as it was found. There is a \$25.00 clean up fee in addition to the hourly charge for the Conference Room and a \$10.00 fee for the Board Room. Additional fees may be charged if damages are incurred.*

Date: \_\_\_\_\_

Time: \_\_\_\_\_

### Method of payment:

\_\_\_\_\_ Credit Card

\_\_\_\_\_ Check (make payable to Chamber South)

*(To pay by check a non-refundable charge of \$50.00 must be processed on a cc to hold space. This amount will later apply towards balance.)*

CC# \_\_\_\_\_ Exp: \_\_\_\_\_

Name on CC: \_\_\_\_\_

Signature: \_\_\_\_\_

Fax completed form to 305-666-0508

Rates effective 7/1/11